

**3.5M ELEMENTARY/MIDDLE SCHOOL/TUCKER FIELD  
BUILDING COMMITTEE  
MINUTES**

**A meeting of the Building Committee held on Wednesday, May 24, 2006, at the Cumberland Administrative Building, 2602 Mendon Road, was called to order by Chairman Earl Wood at 5:36 PM, with the following present:**

**Earl Wood, Chair; Maureen H. Aveno, Thomas Bruce, Mark Lindgren,  
Donna Morelle, Eugene Sartini**

**Also Attending: Richard Hilton, Craig Showstead; Bonne Desousa  
and Mike McKeon from KBA**

**Absent: James Hamel**

**I. Ashton/JJM Cumberland Hill Update - Ms. DeSousa of KBA reported they had met with the principals and teachers at both Ashton and Cumberland Hill Schools, as well as members of administration, and shared notes of those meetings.**

**JJM/Cumberland Hill - Ms. DeSousa and Mr. McKeon proposed a new gymnasium off the kitchen side of the building with lock off capabilities to allow after hours use by the public. There will be a ramp for access to the main level. They proposed an expanded library in the main corridor. The current library will be converted to a classroom. The nurses area will be expanded into neighboring rooms. There would be a new vestibule/ lobby at the current**

entrance. A conference room and guidance area could be added in the large lobby area. They suggested one of the large classrooms be converted to a resource room with handicapped accessible toilet with lift. Discussion ensued regarding a suggested separate copy room as the budget doesn't allow for additional copiers. Mr. Wood got confirmation that technology upgrades are included.

Ashton School - KBA proposed a new multi-purpose gym to include OT, PT, APE, PE and storage. They suggested switching the teacher prep room and nurse area or the teacher prep area could be left as is and add a bump out for the nurses station next to that. There will be a new vestibule and administration area added. Ms. DeSousa noted that a mechanical room is currently used as a meeting room with storage for water, paper and it contains a kiln. The fire marshal has ordered all that moved out of the mechanical room. Discussion ensued regarding needed furniture and computers for both schools. Ms. DeSousa noted they were looking for approval to move to the next level in order to get a more detailed budget. On a motion by Dr. Morelle, and a second by Mr. Lindgren, it was VOTED 6-0 TO APPROVE the KBA concept design for JJM/Cumberland Hill and Ashton Schools.

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**It was noted that work at both schools would coordinate with the windows and doors project. Ms. DeSousa also noted they didn't address the kitchen area based on possibly returning to cooking in the school. On a motion by Mr. Sartini, and a second by Ms. Aveno, it was VOTED 6-0 TO APPROVE the site survey services of Garofalo & Associates, not to exceed \$3,970, under reimbursables for Ashton and JJM/Cumberland Hill Schools. A review of the budget prepared by KBA and Mr. Bruce showed differences in estimated bond and itemized project costs, but it was agreed the amount remaining is 2.1 million dollars.**

**II. Windows & Doors Update - Mr. Hilton reported he spoke to Lockheed on Monday and they are looking for storage at Ashton for delivery a week from Friday. The asbestos abatement plan has been filed and a ten day waiver has been requested for both locations.**

**III. Tucker Field Update - Mr. Wood read an e-mail from Mr. Hamel that the electrical work on the press box and heat and scoreboard connection has been completed by Eastland Electric. Installation of the two electrical services boxes will commence soon. A major portion of the Tucker Field punch list has been completed by Yard Works, with drainage work being impacted by inclement weather.**

**Mr. Showstead reported the fence will have to be moved to allow the**

concession stand to fit due to placement of the water main; a temporary chain link fence will be erected. He explained the drawings are under review with the building official. The Cumberland fire department will require an inspection fee of \$437, based on \$45 for the first \$2,000 and \$4 per \$1,000 on a construction cost of \$100,000.

Ms. Aveno's departure is noted at 6:59 p.m.

Mr. Bruce reported that Monday he spoke to Colleen Bodziony at the Trust and was informed the town's three million dollar comprehensive policy would cover any food service provided at the concession stand. Mr. Showstead reported he obtained three bids for concrete for the concession stand. On a motion by Mr. Sartini, and a second by Mr. Lindgren, it was VOTED 5-0 TO APPROVE the bid by Adamsdale Concrete, Inc. for air entrained concrete in the amount of \$83 - 3000 3/4" and \$86 - 4000 3/4".

IV. Old Business - None.

V. New Business - None.

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## **VI. Finance**

**A. Finance Report - Mr. Bruce stated the difference in the bottom line of his report and KBA's were actually minimal and due to amounts in line items.**

**B. Payment of Invoices - None**

## **VII. Review and Approval of Minutes**

**A. May 10, 2006 - On a motion by Mr. Sartini, and a second by Mr. Lindgren, it was VOTED 5-0 TO table the minutes as Dr. Morelle and Mr. Bruce were not present at that meeting.**

**It was agreed to start the meeting on June 14th at 5:00 p.m. due to end of the school year activities.**

**VIII. Adjournment - On a motion by Mr. Sartini, and a second by Mr. Lindgren, it was VOTED 5-0 TO APPROVE adjourning the meeting at 7:22 p.m.**

**Respectfully submitted,**

**Shirley Harris**

**Recording Secretary**

**Approved June 28, 2006**